

LOUISIANA STADIUM AND EXPOSITION DISTRICT
BOARD OF COMMISSIONERS MINUTES
FROM THE MEETING OF OCTOBER 21, 2015 MEETING

PRESENT: Ron Forman, Julio Melara, Gregg Patterson, Bill Windham

ABSENT: J.E. Brignac, Robert Bruno, Dave Roberts

I. ROLL CALL and WELCOME

Chairman Forman called the meeting to order. Present were Commissioners Forman, Melara, Patterson and Windham. Absent were Commissioners Brignac, Bruno and Roberts. There was a quorum for the meeting.

On motion of Commissioner Brignac, seconded by Commissioner Melara, the Minutes of the September 16, 2015 Board Meeting were adopted.

II. SMG REPORT

Doug Thornton was out of town for this meeting so Evan Holmes took the lead for the monthly SMG Report. He briefly addressed the Zephyrs Lease Extension and the Scoreboard Project at the Smoothie King Center, but saved most of his comments for the end of the Agenda. He then turned the report over to Alan Freeman to recap event activity on the LSED Campus.

Mr. Freeman provided updates concerning the following events: 3 home games for the Saints at the Superdome; solid food and beverage per cap data; 3 concerts at the Smoothie King Center (Janet Jackson; Ariana Grande; and Florida-Georgia Line; and 4 concerts at the Champions Square venue. Upcoming shows and events include: home games for the New Orleans Pelicans; home games for the Saints; a comedy show for the Smoothie King Center; 2 charity events at the Superdome; fund raisers at Champions Square; and a U.S. Women's World Cup Team Soccer exhibition against the Chinese National Team on December 16th at the Superdome.

In addition, efforts are underway to seek the right to host the College Football Playoff Games for 2018, 2019 and 2020. SMG is working with the Sugar Bowl Committee and other local groups to submit proposals for those games. In addition, SMG has submitted proposals for future WrestleMania events. We do not know when that selection will be announced.

The Interstate 10 access work is continuing and should be completed by mid-November. Once completed, traffic control around the Superdome will be improved.

The Superdome and Smoothie King Center are receiving excellent reviews for its guest services operations. That department is responsible for the customer and fan experience and their rankings with the NFL and NBA are top tier.

The new scoreboard/video board at Smoothie King Center will be ready for the upcoming basketball season. It is much larger than the previous video board and will produce a very positive fan experience. Lastly, Jennifer Cooke and her sales team have assembled several promotional pieces/binders for review by the Commissioners as a sample of their excellent work product.

III. FINANCE REPORT

David Weidler then provided the Financial Report. The Hotel/Motel Tax continues to increase, now running about \$1.8M above the prior fiscal year. Insurance premiums are less than budget. The Superdome is out performing its budget by \$320,000. The Smoothie King Center is out-performing its budget by about \$250,000. Champions Square is also out-performing its budget given the recent concert series. The audit with the Legislative Auditors is continuing. There are no issues to report at this time. The exit conference is set for November 18th.

IV. CONSTRUCTION REPORT

None.

V. LEGAL REPORT

Mr. Roedel then provided the Legal Report to the Commissioners and explained the 8 Resolutions for consideration at today's meeting:

On motion of Commissioner Melara, seconded by Commissioner Windham, the LSED authorized and approved a Capital Reserve Account appropriation of \$192,987 to purchase equipment for the Superdome, Smoothie King Center and Champions Square. The Resolution has the Staff Recommendation of SMG, which will obtain competitive proposals for the equipment purchases. The LSED Capital Reserve Account will be the source of funding and sufficient funds exist to support the Resolution. Voting in Favor: Ron Forman, Julio Melara, Gregg Patterson and Bill Windham. Voting Against: None. Abstaining: None. Absent: J.E. Brignac, Robert Bruno, Dave Roberts. The **motion 15-102** passed.

At the request of Chairman Forman, the Resolution concerning the New Orleans Zephyrs was taken next on the Agenda.

Following discussion by Mr. Roedel, Walt Leger and Commissioners, on motion of Commissioner Windham, seconded by Commission Patterson, the LSED authorized and approved the new Lease and Use Agreement between the New Orleans Zephyrs and the LSED with an effective date of October 15, 2015. The Resolution authorizes Chairman Forman to sign the new Lease and Use Agreement which has already been signed by Zephyrs owner, Don Beaver. Voting in Favor: Ron Forman, Julio Melara, Gregg Patterson and Bill Windham. Voting Against: None. Abstaining: None. Absent: J.E. Brignac, Robert Bruno, Dave Roberts. The **motion 15-109** passed.

On motion of Commissioner Patterson, seconded by Commissioner Melara, the LSED authorized and approved a Memorandum of Understanding between the LSED and the Division of Administration, Louisiana Assistance Agency, to include vehicles that are owned or operated by the State and its political subdivisions in the Fleet Management Program. The Resolution authorizes David Weidler to sign the Memorandum of Understanding for the LSED. Voting in Favor: Ron Forman, Julio Melara, Gregg Patterson and Bill Windham. Voting Against: None. Abstaining: None. Absent: J.E. Brignac, Robert Bruno, Dave Roberts. The **motion 15-103** passed.

On motion of Commissioner Melara, seconded by Commissioner Windham, the LSED authorized and approved an Agreement with Infinite Scale for the Phase II Design and Development process, inclusive of construction documents and project administration, as part of the Wayfinding Project. The lump sum fee is set at \$175,000. The Resolution has the Staff Analysis support of The Tobler Company and the funding source is Capital Outlay with reimbursement from 2016 Capital Outlay funding. Sufficient funds exist to support the Resolution. The Resolution authorizes and approves Pat Tobler's signature on the Agreement for the LSED. Voting in Favor: Ron Forman, Julio Melara, Gregg Patterson and Bill Windham. Voting Against: None. Abstaining: None. Absent: J.E. Brignac, Robert Bruno, Dave Roberts. The **motion 15-104** passed.

Following discussion by Alan Freeman and the Commissioners, on motion of Commissioner Windham, seconded by Commissioner Patterson, the LSED authorized and approved a Design Services Agreement with Trahan Architects for its design services related to the 400 Level Suites at the Superdome. The not to exceed contract sum is set at \$15,000. Capital Outlay is the funding source and sufficient funds exist to support the Resolution. The Resolution has the Staff Analysis support of The Tobler Company and Pat Tobler's signature is hereby authorized and ratified on the Agreement with Trahan Architects. Voting in Favor: Ron Forman, Julio Melara, Gregg Patterson and Bill Windham. Voting Against: None. Abstaining: None. Absent: J.E. Brignac, Robert Bruno, Dave Roberts. The **motion 15-105** passed.

On motion of Commissioner Patterson, seconded by Commissioner Melara, the LSED authorized and approved an Agreement with Trahan Architects to develop a set of standardized Front End documents that the LSED can use on future design and construction projects commencing with the Superdome End Zone Scoreboard Project. The Contract Sum is not to exceed \$10,000 and sufficient funds exist to support this Resolution from Capital Outlay. The Resolution has the Staff Analysis support of The Tobler Company and Pat Tobler's signature for the LSED is hereby authorized and ratified. Voting in Favor: Ron Forman, Julio Melara, Gregg Patterson and Bill Windham. Voting Against: None. Abstaining: None. Absent: J.E. Brignac, Robert Bruno, Dave Roberts. The **motion 15-106** passed.

On motion of Commissioner Melara, seconded by Commissioner Windham, the LSED authorized and approved a Certificate of Substantial Completion for the Stand 102 Build-Out Project at the Smoothie King Center. The Certificate has been reviewed and approved by the LSED's Architect and Construction Consultant. The Resolution has the Staff Analysis support of The Tobler Company and Pat Tobler's signature on the Certificate is hereby authorized and ratified. The Certificate will then be recorded in the public records of Orleans Parish. Voting in Favor: Ron Forman, Julio Melara, Gregg Patterson and Bill Windham. Voting Against: None. Abstaining: None. Absent: J.E. Brignac, Robert Bruno, Dave Roberts. The **motion 15-107** passed.

On motion of Commissioner Windham, seconded by Commissioner Melara, the LSED authorized and approved the settlement of pending litigation in the 24th Judicial District Court in a case entitled "Parish of Jefferson, et al vs. N-Y Associates, Inc., et al", Suit No. 729-084, to which the LSED is a co-plaintiff. The litigation concerns property damage claims at the Alario Center related to the kitchen slab. The settlement has been approved by the State and by Jefferson Parish. This Resolution approves the settlement at the LSED level and authorizes Chairman Forman and Legal Counsel to sign any necessary pleadings to obtain a dismissal of the lawsuit. Voting in Favor: Ron Forman, Julio Melara, Gregg Patterson and Bill Windham. Voting Against: None. Abstaining: None. Absent: J.E. Brignac, Robert Bruno, Dave Roberts. The **motion 15-108** passed.

VI. BOARD REPORTS

None.

VII. OTHER BUSINESS

None.

VIII. ADJOURNMENT

Following closing comments by Chairman Forman, Commissioners Windham and Melara, the meeting was adjourned