LSED
LOUISIANA STADIUM & EXPOSITION DISTRICT

## PUBLIC NOTICE

**Pursuant to Louisiana law, Public Notice** is hereby given that the Louisiana Stadium and Exposition District ("LSED") has scheduled a meeting to be held at the date and time shown below with the Agenda as set forth herein below:

Regular Meeting of the

# LOUISIANA STADIUM AND EXPOSITION DISTRICT BOARD

To Be Held at
**Mercedes-Benz Superdome**
**Saint Charles Club Lounge, Room A**
Parking: Garage 5 – **Entrance: Exterior Escalator located between Gate G and Gate H**

**Tuesday, September 27, 2016**
**1:00 P.M.**

## AGENDA

**I. Welcome by Chairman Kyle France;**
**Persons wishing to address Commission** – may speak now or during course of meeting between Agenda items

**II. Approval of Minutes of August 25, 2016 Meeting** – Tab 1

**III. Reports by SMG**

General Matters – *Doug Thornton (or his designee)*
LSED Services Report – *Evan Holmes*
Tab 2 Facility Operations Report – *Alan Freeman*
Tab 3 Finance Report – *David Weidler*
Tab 4 LSED Capital Projects – *Pat Tobler*

**IV. Board Reports**

Tab 5 – Legal – *Shawn M. Bridgewater*

Tab 6 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby authorizes and approves an appropriation from the LSED Capital Reserve Account in the amount of $206,217.00 to purchase and install equipment necessary to operate and maintain the Mercedes Benz Superdome and the Smoothie King Center for the 2016-17 fiscal year, including the specific items described on the SMG Capital Reserve Request. SMG has received competitive proposals for the procurement of the

equipment and the installation and labor service charges related thereto. SMG (acting on behalf of the LSED) and/or Kyle M. France, Chairman are authorized to sign the respective Purchase Requisition documents for the specific items and equipment to be purchased and the labor and installation charges related thereto with: Olde Tyme Interiors, Crystal Clear Imaging, A.J. Labourdette Inc., AirPro Services, Automated Control Systems, Inc., General Glass Works, LLC, S&S Construction & Consulting, and Cetek. Copies of each of the Purchase Requisition forms are attached to the Resolution. The funding source is the LSED Capital Reserve Account, and there are sufficient funds to support the Resolution.

Tab 7 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby authorizes and approves the proposal of Associated Design Group, Inc. ("ADG Proposal") with respect to the Energy Savings Performance Project Phase II, Project No. LSED-ECM-2016 (the "ESCO II Project") for an amount not to exceed $116,000.00 for the purpose of providing energy consulting services and conducting the expert analysis at the Mercedes-Benz Superdome that will be required in connection with the ESCO II Project. The services that are to be performed pursuant to the ADG Proposal consist of (i) drafting the ESCO II Project RFP, the evaluation of the proposals received, participation in the pre-proposal conference and assisting in the selection of the company to perform the required services, (ii) assistance in the negotiation of the finalized Energy Performance Contract, to include the review of final costs and savings, (iii) assistance with peer review of the construction documents, and (iv) the performance of and construction administration services for the work performed, including review of shop drawings, field observations of work progress, review of applications for payment and attendance at weekly project meetings. The Resolution has the Staff Analysis support of The Tobler Company and the LSED Construction Committee. The initial source of funding with respect to the ADG Proposal will be from the LSED Capital Reserve Account (with reimbursement from the successful ESCO II Project contractor through the statutorily allowed 2.5% fee allowance) and sufficient funds exist to support the Resolution. The LSED hereby authorizes the signature of Chairman Kyle M. France and/or Pat Tobler to the ADG Proposal.

Tab 8 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby takes the following actions concerning LSED Project No. LSED-ECM-2016, related to Performance-Based Energy Efficiency Services to be provided pursuant to Louisiana Revised Statutes §§ 33:4547.1, *et seq.* (the "ESCO II Project"):

1. On May 14, 2016, an advertisement was placed seeking a request for proposals ("RFP") with respect to the ESCO II Project;

2. Pursuant to La. Rev. Stat. §§ 33:4547(E)(1), Associated Design Group ("ADG") has been recommended and approved by the LSED Construction Committee as the independent third-party evaluation consultant for the ESCO II Project;

3. ADG is herein authorized to review and evaluate the proposals submitted in connection with the RFP, by the respective respondents, and present the results of its evaluation in an open meeting to the LSED Board of Commissioners; and

4. Following a review of ADG's evaluation and recommendation, and taking into consideration the financial terms of each proposal, as well as the evaluation factors set forth in the RFP, a

determination shall be made as to the contractor to whom the ESCO II Project award should be made, with the selection of same to be ratified by the LSED.

Tab 9 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby authorizes and approves an obligation to be incurred by the Louisiana Stadium and Exposition District pursuant to an Energy Savings Performance Contract, to be issued and designated as a qualified energy conservation bond in a principal amount not to exceed $6,000,000; making application to the State Bond Commission and the State of Louisiana Division of Administration for approval of said obligations and the required allocation; hiring professionals in connection therewith; and providing for other matters in connection therewith.

Tab 10 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby authorizes and approves the proposal from Entronix, L.L.C. for an Energy Management Platform Contract ("Entronix Proposal") to furnish and install meters and nodes at ten locations in the Superdome to capture energy consumption report data in connection with the future implementation of the LSED's Energy Efficiency Project No. LSED-ECM-2016 ("ESCO II Project") at the Superdome. Pursuant to the Proposal from Entronix, the not to exceed contract price will be $74,800.00. The Resolution has the Staff Analysis support of The Tobler Company and the LSED Construction Committee. The funding source will be the LSED Reserve Account, with eventual reimbursement to the Reserve Account from the successful Energy Efficiency Contractor that is awarded the ESCO II Project. Chairman Kyle M. France and/or Pat Tobler are hereby authorized to sign the Entronix Proposal.

Tab 11 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby authorizes and approves the proposal of Associated Design Group, Inc. ("ADG Proposal") to perform consulting and professional electrical engineering services related to the design of various electrical system repairs at the Superdome ("Project"), said services to include the preparation of complete construction design documents for the Project, attendance of weekly meetings, and the preparation of weekly field observation reports with respect to the Project. The consulting and professional electrical engineering services and fees are to be provided by ADG, for a not to exceed fixed fee of $46,696.00, with this fee based on the Facility Planning & Control approved State Fee Curve. The Resolution has the Staff Analysis support of The Tobler Company and the LSED Construction Committee. The source of funding is the LSED Reserve Account. Chairman Kyle M. France and/or Pat Tobler are hereby authorized to sign the ADG Proposal.

Tab 12 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby authorizes and approves the proposal of Associated Design Group, Inc. ("ADG Proposal") to perform consulting and electrical engineering services for the design of the replacement of four (4) electrical substations on the 500 level of the Superdome ("Project"), said services to include the preparation of complete construction design documents for the Project, the review of shop drawings for the Project, attendance at weekly meetings, and the preparation of weekly field observation reports with respect to the Project. The consulting and professional electrical engineering services are to be provided by ADG for a not to exceed, fixed fee of $352,656.00, with this fee based on the Facility Planning & Control approved State Fee Curve. The Resolution has the Staff Analysis support of The Tobler Company and the LSED Construction Committee. The source of funding for the Project is LSED Capital Outlay, and there are sufficient funds to support the Resolution. Chairman Kyle M. France and/or Pat Tobler are authorized to sign the ADG Proposal.

Tab 13 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby authorizes and approves the Proposal of Associated Design Group, Inc. ("ADG Proposal") to perform consulting and professional mechanical engineering services related to the design of various mechanical system repairs at the Superdome ("Project"), said services to include the preparation of complete construction design documents for the Project, the review of shop drawings for the Project, attendance at weekly meetings, and the preparation of weekly field observation reports with respect to the Project. The consulting and professional mechanical engineering services are to be provided by ADG for a not to exceed, fixed fee of $88,064.00, with this fee based on the Facility Planning & Control approved State Fee Curve. The Resolution has the Staff Analysis support of The Tobler Company and the LSED Construction Committee. The source of funding is the LSED Reserve Account. Chairman Kyle M. France and/or Pat Tobler are hereby authorized to sign the ADG Proposal.

Tab 14 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby authorizes and approves the proposal of Associated Design Group, Inc. ("ADG Proposal") to provide additional services and oversight on behalf of the LSED with respect to LSED-ECCM-2015, Superdome Energy Savings Performance Contract ("ESCO I Project"), beyond the original proposed scope for a total fee of $34,060.00. ADG's increase in the Scope of Work will include:

1. ADG Attendance at weekly OAC meetings, in lieu of monthly meetings, for twenty-five (25) meetings; and

2. Review of all Entronix Metering locations and installations and provide a record drawing of same.

This Resolution has the Staff Analysis support of The Tobler Company and the LSED Construction Committee. The source of funding will be the ESCO I Project statutorily allowed 2.5% fee allowance and the LSED Capital Reserve Account, and sufficient funds exist to support the Resolution. Chairman Kyle M. France and/or Pat Tobler are authorized to sign the ADG Proposal.

Tab 15 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby authorizes, approves, and ratifies the execution of the Second Amendment ("Second Amended Option") to the Option to Purchase and Right of First Refusal dated December 16, 2015 between the LSED and Churchill Farms, Inc. with respect to a tract of vacant land located on the West Bank in Jefferson Parish, Louisiana that will be utilized in the design and development of a sports complex ("Property"). The Second Amended Option extends the Option Period with respect to the Property through December 16, 2016, to further evaluate certain matters relating to the Property. The LSED hereby authorizes and ratifies the signature of its Chairman, Kyle M. France, to the Second Amendment to Option to Purchase on behalf of the LSED.

Tab 16 – Resolved that the Louisiana Stadium & Exposition District ("LSED") hereby takes the following action with respect to the stair and elevator repair project at Zephyrs Stadium ("Project"):

(i) On or about September 1, 2016, an evaluation team, comprised of five (5) members that included representatives of the LSED, the Zephyrs, and SMG, received and evaluated competitive responses ("RFP Responses") that were secured pursuant to the Request for Qualifications and Proposals that had been advertised with respect to the Project;

(ii) The RFP Responses were evaluated utilizing a pre-determined set of criteria, and Manning Architects was selected as the professional of record with respect to the Project;

(iii) The LSED accepts, approves, and authorizes the proposal of Manning Architects to perform the required architectural services for a not to exceed fee of $74,036.40, in compliance with the Facility & Planning Control approved State Fee Curve; and

(iv) The LSED authorizes the negotiation and execution of a contract with Manning Architects for the required architectural services.

This Resolution has the Staff Analysis support of The Tobler Company. Funding for this Project was previously approved by the LSED through the LSED Reserve Account with reimbursement from the LSED Capital Outlay funds. Chairman Kyle M. France and/or Pat Tobler are authorized to execute a Contract for Professional Services with Manning Architects.

## V. Review and Approval of Resolutions

The following Resolutions may be adopted in this public meeting:

## Other Business

The September meeting of the Louisiana Sports and Entertainment District has been canceled, there being no business to come before the Board at this time.

## VI. Persons wishing to address Commission (limit 5 minutes)

## VII. Adjournment