



## Online Ordering for the Smoothie King Center

Website: [skc.ezplanit.com](http://skc.ezplanit.com)

Catering Deadline: (4) business days prior to event

### First Time placing an order?

Click on **SIGN UP** at the top right corner of webpage to create an account. Fill out required fields and create a Username & Password. **Please retain your Username & Password for future use.**

### Returning User at the SKC?

Click on **Login** if you have a username & password for the **Smoothie King Center**.

If you have an Ezplanit **login for another venue** (Caesars Superdome, Shrine on Airline etc.) that login **will not work at the Smoothie King Center**. Please create another login, as logins are venue specific. If you need assistance, or password reset, please contact Carol Hernandez at [carol.hernandez@sodexo.com](mailto:carol.hernandez@sodexo.com) or 504.558.6278

### Placing an order:

- Select your **Event** by clicking the date of the event from the event list. Click on **select** link.
- Select your **location/Suite#**.
- Select menu category of choice by clicking on pull down arrow or scrolling down to see available items.
- Click on a menu Item to expand and select **Add** to move to your shopping bag.
- Once you have completed adding items to your shopping bag, click on the **shopping bag** located at the top right of page and click check out.
- Review your order, add special notes, authorized persons, a method of payment, and gratuity for your server, prior to completing your order.

You will receive a confirmation number when your order is successfully submitted. An itemized copy of the order will be emailed as well. If you do not receive either one, the order was not placed.

For changes or questions please contact:

**Carol Hernandez**

**(O) 504.558.6278**

[Carol.Hernandez@sodexo.com](mailto:Carol.Hernandez@sodexo.com)